
- Minutes -

Queensland BCI Forum Meeting, Wednesday 30 June 2010

Location: Queensland Rail
305 Edward St, Brisbane
Brisbane, 4000

Time: 2:30 – 4:30pm

Previous Business

Minutes from the previous meeting held on 28 April 2010 were accepted as correct by Danny Day and seconded by Jan Krzewina.

General News

Vote for new Forum Appointment/s

Greg Bolton explained the requirements around new Forum appointments. As per the BCI Governance documents, Michael Lee has moved across to the Forum Leader role. Dominika Zerbe was nominated for and has accepted the role of BCI Secretary. Congratulations to both members! Also, thanks to Greg Bolton for his time and effort for the last 2 years.

Update from the BCI

- There was no update from the BCI at this time.

Central Presentation – Strategic BCM in an airport context

A presentation was delivered by Barry Peach titled *Strategic BCM at Brisbane Airport*. This presentation addressed the following areas:

- Need for flexibility in BCM
- Identifying champions and selling the vision
- The importance of an education process to build understanding in BCM
- Understanding the BCM from the business unit's perspective
- Take quick wins where possible
- Embedding BCM into the organisational culture

Many thanks to Barry for a very informative and interesting presentation.

Attendees are asked to explore venue options for future meetings and possible topics for central presentations.

Many thanks to Queensland Rail (and Greg Bolton) for hosting the meeting.

Closure

There being no further business the meeting was closed at 4.30 pm.

Original signed as a correct record:

Dominika Zerbe
Forum Secretary QLD BCI Forum

Michael Lee
Forum Leader QLD BCI Forum

ATTENDEE LIST

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|-------------------|--------------------------------------|-------------------|
| Attendees: | <i>Greg Bolton (Forum Leader)</i> | <i>QR Limited</i> |
| | <i>Michael Lee (Forum Secretary)</i> | <i>Deloitte</i> |
| | <i>Al Armstrong</i> | <i>Rowland</i> |
| | <i>Daniel Day</i> | <i>QR Limited</i> |
| | <i>Laura Daniels</i> | <i>CITEC</i> |
| | <i>Melanie Fyfe</i> | <i>QR</i> |
| | <i>Bernadette Coughlan</i> | <i>KPMG</i> |
| | <i>Dave Kelly</i> | <i>Deloitte</i> |
| | <i>Shelley Greene</i> | <i>QR</i> |
| | <i>Ron Hemmink</i> | <i>ARUP</i> |
| | <i>James Keneally</i> | <i>Deloitte</i> |
| | <i>Jason Swemmer</i> | <i>Deloitte</i> |
| | <i>Jason Jackson</i> | <i>Suncorp</i> |
| | <i>Janine Narbutas</i> | <i>Blue care</i> |
| | <i>Sara Suleman</i> | <i>QR Limited</i> |
| | <i>Natalie Sinclair</i> | <i>Deloitte</i> |
| | <i>Steven Wood</i> | <i>KPMG</i> |
| | <i>Teresa Thomas</i> | <i>Suncorp</i> |
| | <i>Matt Cocker</i> | <i>QR</i> |
| Apologies: | <i>David James Brown (QLD Rep)</i> | <i>JBT Global</i> |
| | <i>Paul Trebilcock</i> | <i>JBT Global</i> |