

MINUTES

Queensland BCI Forum Meeting – 8 April 2008

Location: Queensland Police Service, 200 Roma Street, Brisbane – Ground Floor Conference Facility

Time: 2.00pm – 4.00pm

Present: David James-Brown – Forum Leader (JBTGlobal)
Paul Trebilcock – Secretary (JBTGlobal)

Mandy Freestone – State Rep (Deloitte)
Colin Maslen (Office of Transport Security)
David Morrice (BOQ)
Kevin Brady (QPS)
Steve Young (Smart Service Qld)
Laura Dagleish (Suncorp)
Greg Bolton (Deloitte)
Ian Martin (IBM)
Laura Daniels (CITEC)
Bernard McGee (Rowland)
Jason Jackson (Suncorp)
Michael Lee (Deloitte)
Alec Lawson (Consultant)
John Sarto (Deloitte)

Apologies: Tony Fisher (QPS)

Previous Business

Minutes from the previous meeting held on 26 Feb 08 were accepted as read.

Nominations for Queensland BCI Forum Office Holders

Following a request for nominations for the positions of BCI Forum Leader and Secretary at the previous meeting, the following members were elected unopposed:

- Forum Leader – Colin Maslen
- Secretary – Greg Bolton

All members expressed their gratitude to the outgoing Forum Leader and Secretary for their work during the previous 12 months, particularly in raising the profile of the BCI Forum within the business continuity community in Queensland.

General News

The following general news items were discussed:

- A report titled “The Economist – Risk 2008, Planning for an unpredictable decade”, produced by the Economist Intelligence Unit, was now available for download.
- A White Paper titled “Is Business Continuity Right for your Organisation?” produced by Avaluation Consulting was now available for download.
- It was advised that details of the annual fees payable for each category of BCI membership were now listed in Australian dollars on the BCI website.
- With effect 1 April 2008, new BCI applicants will be required to pass an examination as part of the application process which is based on the BCI Good Practice Guidelines (GPG) 2008.
- The Secretary advised that the local consulting company JBTGlobal is able to arrange ‘paper and pencil’ BCI examinations. The next scheduled test will be on Friday 20 Jun following completion of the 5 day BCI GPG training course in Brisbane. Further information can be obtained from the Forum Leader/Secretary or at: enquiries@jbtglobal.com.au.

Presentation

A presentation was provided by David Morrice on ‘Factors that influence IT infrastructure – Disaster Recovery design’. The presentation was very well received and generated significant discussion.

Forum Meeting Schedule

Details of the scheduled dates and presentations for the BCI Forum meetings for the remainder of 2008 will be advised separately by the new Forum Leader.

It was agreed that Colin Maslen will provide a presentation on ‘Consulate Contingency Planning’ at the next meeting. As Forum Leader, Colin will also make enquiries to identify appropriate personnel to deliver presentations to the Forum on the CBD Evacuation Plan and individual Building Evacuation process in Queensland.

Closure

There being no further business the meeting was closed at 3.40pm.

Signed as a correct record:

David James-Brown FBCI
Leader QLD BCI Forum

Paul A. Trebilcock OAM
Secretary QLD BCI Forum