



The Business
Continuity Institute

Canberra Forum Meeting 17 October 2007

The Canberra Club, Canberra City

Minutes

Item	Discussion	Action	Who/When
1 Welcome and Venue Information	<p>Ernest Hocking welcomed members to the new venue at the Canberra Club</p> <p>Ernest Hocking point out that the venue had been sponsored by Peoplebank Australia</p> <p>Attendees where alerted to the fact that Cass Morgan has been seconded to the NT for 6 months. If anyone would like to volunteer to assist on forum matters whilst she was aware it would be most welcome.</p>		
2 Business Arising & Acceptance of Minutes	Nil business arising from previous meeting.		
3 BCI Scheduled Meetings	Wednesday December 5 – Canberra Club planned at this time.		
4 BCI Forum Update	<p>Ernest Hocking went through the notes provided by Les Whittet to provide an update on Forum matters.</p> <p>Attendees were reminded about the need to convert assoicate membership to full membership before the end of he year when the new examiantion based system comes into effect.</p>	Publish to BCI web Site	E Hocking
6 Presentation/ Papers & Updates	Luke Jansen, ACT Department of Territory and Muncipal Services (TAMS) delivered a presentation based on work he conducted on pandemic flu planning whilst he was in the role of Pandemic Flu coordinator at the ACT Department of Health.	Publish to BCI web Site	E Hocking
7 Topics for next meeting	- TBA		

Convenor

Cass Morgan

Assistant Section Manager, Business Continuity Management
Department of Families, Community Services and Indigenous Affairs
Phone: 6212 2458 or 0438 379 931
E-mail: cass.morgan@facsia.gov.au

Secretary

Ernest Hocking

Branch Manager Peoplebank Australia
Phone: 6285 2277 or 0412 302 576
E-mail: ernest.hocking@computer.org