



The Business
Continuity Institute

Canberra Forum Meeting 7 February 2007

ACT Health Building, Canberra City

Minutes

Item	Discussion	Action	Who/When
1 Welcome and Venue Information	Cass Morgan welcomed the attendee's to the Health venue and ran through the general housekeeping of the building.		
2 Business Arising & Acceptance of Minutes	Nil business arising from previous meeting.		
3 BCI Scheduled Meetings	Wednesday April 18, 2007 Theatrette, 5th Floor ACT Health Building, 1 Moore Street, Canberra City. 2007 Meeting Schedule: 13 June 15 August 17 October 5 December		
4 BCI Membership	Les reminded attendees of the closure of the opportunity to obtain membership at the level of Affiliate free of charge. This offer is only valid until 14 February 2007.	Attendees are encouraged to become members of the BCI to gain these benefits.	
5 Business Continuity Resources	Les Whittet presented the ACT representative's report. A copy is on the Australian web site under the ACT area.	Publish papers	E Hocking
6 Presentation/ Papers & Updates	Mr Ernest Hocking presented a paper on work being undertaken by the ACT Government in the area of ICT DR and BCM Ernest's presentation is on the BCI Australian web site.	Publish papers	E Hocking
7 Topics for next meeting	- TBA		

Convenor

Cass Morgan

Assistant Section Manager, Business Continuity Management
Department of Families, Community Services and Indigenous Affairs
Phone: 6200 9574 or 0438 379 931
E-mail: cass.morgan@facsia.gov.au

Secretary

Ernest Hocking

Consultant, Think Plan Perform Pty Ltd
Phone: 0412 302 576
E-mail: ernest.hocking@computer.org